

Minutes of the November 2025 Executive Committee meeting

Prepared by: Demi Smith, Democracy Coordinator

ATTENDANCE		
President	Rohan Rajesh (RR)	P
VP Education	Jeena Thomas (JT)	P
VP Activities & Opportunities	Ramees Nazar (RN)	P
VP Welfare & Liberation	Roshan Lal (RL)	P
VP International & PGR	Gawdham Melath (GM)	P
VP London	Nayem Hasan	A*
VP Writtle	Amelia Brewer	A*
VP Peterborough	Ashmin K Shaju (AS)	P
Activities Rep	Grace Han	N/A
International Rep	Nethaya Bulathsinhala (NB)	A
Education Rep	Aleesha Alexander (AA)	N/A
Writtle Rep	VACANT	
London Rep	Jamie Torregrossa (JTor)	P
Peterborough Rep	VACANT	
Chelmsford Rep	Taweelah Ally (TA)	A*
Chelmsford Rep	Nirali Sharma (NS)	A*
Cambridge Rep	Jimson Siji (JS)	N/A
Observer	Demi Smith (DS)	P

AGENDA

ITEM	NOTES	PAPERS	ACTIONS
1.1	Welcome and apologies RR welcomed the Committee. DS noted any apologies.		
1.1.2	Introduction to Exec and ToR update: DS explained the changes to the Executive Committee from the 24/25 academic year.		
1.2	Summary of ongoing officer work: JT updated Exec on the One Voice campaign, regarding attendance, PDTs, and grade disparity between Canvas and E-Vision. This campaign has recently experienced a win in real time attendance tracking. JT is working on an academic rep structure campaign, focusing on flexibility in academic representation across faculties and campuses. JT also updated on SHAG Week which took place earlier this trimester. JT updated on the Food Bank campaign which was started by RN last year and continued by RL this year. Rollout of the food bank is expected to begin in January.		

	<p>JT updated on GM's campaign Engagement: It's Not Only About Relationships regarding help for international students, as well as the Come On In campaign which focuses on encouraging students to attend classes even if they arrive late.</p> <p>JT updated on RN's Unity Cup campaign which is an inter-campus competition, aiming to launch in TRI2.</p> <p>JT updated on the NHS Bursary campaign for students on placement courses. This has begun to gain national traction via the NUS.</p> <p>JTor offered praise to the officers for their work and said that the difference is visible on the London Campus.</p>		
2.1	<p>Mascots:</p> <p>RR introduced the Mascots idea for all campuses and presented the options that had come out of the various assemblies and committees.</p> <p>The suggestions were a Red Macaw or Orange Panther for Cambridge; a Chameleon, Polar Bear, or St Bernard for Chelmsford; an Alpaca or Swan for Peterborough.</p> <p>JTor expressed a preference for the Red Macaw.</p> <p>DS asked if the mascots would be named; RR confirmed that the mascots would be chosen first and then the names decided on via comms to students.</p> <p>JTor offered support for the St Bernard mascot for Chelmsford.</p> <p>RL expressed concern about the lack of mascot submissions from Writtle and London.</p> <p>JT created a poll within the chat to decide on the submitted mascots. RR confirmed that Exec would not be deciding mascots for the other campuses.</p> <p>The winning mascots were Red Macaw, St Bernard, and Alpaca.</p>		
3.1	<p>Bye-Law Changes:</p> <p>JT asked if the changed papers will be updated to the new Union branding. DS confirmed that this would be the case.</p>	EXEC/25/5	
3.1.1	<p>Bye-Law 3 Officers and Reps:</p> <p>RR introduced the changes to Officers & Reps.</p> <p>JTor asked why the International and Activities officers are being removed in the new model. RR explained that this was due to the fact that the current model was decided on before the new Union strategy, which devolves responsibility across all 5 campuses; a Cambridge Officer and Chelmsford Officer will be able to perform the activities of the existing I&PGR and A&I officers on their own campuses.</p>	EXEC/25/2	
3.1.2	<p>Bye-Law 4 Elections:</p>	EXEC/25/3	

	<p>DS introduced the changes to Elections. RN asked how the voting changes will be explained to students. DS explained that the voting pages will only show students the roles which they are eligible to vote for. RL confirmed this.</p> <p>RN asked about the comms around the election. RR confirmed that this will be discussed outside of Exec. RL asked what the voting page will look like. DS confirmed that the voting page will look essentially the same as it had the year before as this is set up by MSL, but posts that the voter is ineligible to vote for will not be visible by default.</p>		
3.1.3	<p>Bye-Law 2 Setting the Direction:</p> <p>RR introduced the changes to Setting the Direction. JTor asked how she can promote the Exec, the London Officer, and the Union further. RR explained that JTor should get involved with the Union and that she can reach out to Union staff or NH for further opportunities, including societies for a sense of belonging and community.</p>	EXEC/25/4	
4.1	<p>AOB:</p> <p>JTor brought up an issue around classroom layouts on the London campus, and mentioned that the solutions could be rearranging the layouts and that feedback from students would be needed to present this case to the ARUL assembly. RR actioned NH to update Exec on the progress of this. RR actioned NH to provide an update to the next meeting.</p>		NH – provide an update to the next meeting regarding classroom layouts at ARUL.
4.1.1	<p>Date of next meeting:</p> <p>The date of the next meeting will be put to a poll in the Exec Committee chat, between the last week of January 2026 and the first week of February 2026. DS noted that RR would need to recruit someone else to run the administrative side of Exec as DS is absent for 2 weeks in Jan 2026.</p>		

ACTIONS

ACTION	RESPONSIBILITY	DUE DATE
Provide an update on the outcomes of conversations about classroom layout in ARUL.	NH	Jan 2026

Executive Committee Meeting

Date: 24th November 2025

Time: 11:30am-12:30pm

Location: MS Teams

AGENDA

ITEM	AGENDA	DELIVERED BY	PAPER
1.1	Welcome and apologies	RR	
1.1.2	Introduction to Exec and updates to terms of reference	DS	
1.2	Summary of ongoing work	Officers	
2.1	Mascots	RR	
3.1	Bye-Law changes	DS	EXEC/25/5
3.1.1	Bye-Law 3 – Officers & Reps	RR	EXEC/25/2
3.1.2	Bye-Law 4 – Elections	DS	EXEC/25/3
3.1.3	Bye-Law 2 – Setting the Direction	RR	EXEC/25/4
4.1	AOB	Open	
4.1.1	Date of next meeting	RR	

RATIONALE FOR BYE-LAW CHANGES – NOVEMBER 2025**ITEM 3.1.1 – BYE-LAW 3: OFFICERS AND REPS**

Summary of change:

This bye-law change removes the posts of International & PGR Officer and Activities & Opportunities Officer and introduces the roles of Cambridge Officer and Chelmsford Officer.

Rationale:

Alignment with the SU Strategy: The current officer structure was established prior to the adoption of our new strategy, which acknowledges and supports the individuality of each campus. As our approach to engagement and representation now prioritises campus identity, the officer framework will need to adapt accordingly to ensure each campus is represented by a dedicated officer who understands its specific needs and priorities.

Refocusing Roles to Enhance Campus Representation: The Activities and Opportunities Officer and the International and PGR Officer roles will transition into full-time Campus Officers for Cambridge and Chelmsford, respectively. This change guarantees that each of our five campuses—Cambridge, Chelmsford, Peterborough, Writtle, and London—has a dedicated officer. This approach reflects the successful model already implemented at our smaller campuses, where direct campus-based representation has demonstrated significant effectiveness.

Enhancing Collaboration and Operational Efficiency: Assigning an officer to each campus facilitates stronger alignment with local SU staff teams. This enables more effective planning, clearer communication, and more efficient delivery of campus-specific initiatives. Officers will be better positioned to respond directly to the concerns and aspirations of their student communities, while maintaining a consistent SU presence and identity across all sites.

Empowering Local Student Voice through Campus Assemblies: This structure supports the establishment of dedicated campus assemblies at each location, providing students with a clear, accessible forum to discuss priorities, raise issues, and influence their local experience. It also reinforces the feedback loop between students, officers, and university partners at each campus.

Clear Portfolio Focus for Central Roles: The President will continue to lead and manage the officer team, representing the collective voice of ARU students across all campuses and at national levels. The Education Officer and the Welfare and Liberation Officer will retain their centralised focus, leading campaigns and initiatives that impact students across the university. This balanced approach ensures both campus-specific and university-wide priorities are effectively championed.

ITEM 3.1.2 – BYE-LAW 4: ELECTIONS

Summary of change:

This bye-law change changes the requirements for voting for the campus officer roles. These changes would mean that only students from the specified campus can vote for each campus role, excepting Cambridge and Chelmsford.

Rationale:

Following comprehensive research subsequent to the 2025 Leadership Election, feedback indicated that students at Writtle, London, and Peterborough preferred that other campuses did not vote for their elected officer. This viewpoint was further supported by votes conducted during campus assemblies at each of these locations.

ITEM 3.1.3 – BYE-LAW 2: SETTING THE DIRECTION**Summary of change:**

This bye-law change would set the default policy lifetime at 3 years rather than one year. Policy writers would have the option of setting their policies for a shorter amount of time (minimum 1 year).

Rationale:

At present, there is no clear reference within the Bye-Laws outlining when a passed policy expires. In practice, policies have been set to automatically lapse one year after being passed. While this approach was originally intended to keep policies current and responsive, it has proven to be too short a timeframe for most policies to demonstrate measurable impact or embed sustainable change.

Allows Adequate Time for Implementation and Impact: A one-year expiry does not provide sufficient time for most policies to be fully implemented, evaluated, and for outcomes to be realised. Many policies—particularly those relating to structural change, welfare, or academic improvements—require longer lead times to take effect, especially when working in partnership with the university or external bodies.

Creates Stability and Continuity: Extending the default lifespan to three years ensures that strategic or long-term policies remain active across multiple officer terms. This continuity prevents good initiatives from being prematurely lost or needing to be repeatedly re-approved, fostering consistency in the Union's advocacy and delivery.

Improves Transparency and Accountability: Explicitly stating the expiry timeframe in the Bye-Laws makes the process transparent for officers, students, and staff. It sets a clear expectation of when policies will be reviewed and ensures they remain relevant without needing frequent administrative intervention.

Encourages Meaningful Review Rather Than Routine Renewal: With a three-year default, the focus shifts from simply reauthorising policies each year to conducting thoughtful reviews of their effectiveness. This creates space for proper reflection, data collection, and refinement based on student feedback and measurable outcomes.

Flexibility Retained for Short-Term Policies: The proposal still allows for flexibility, as policies can specify a shorter or longer timeframe when appropriate. This ensures that time-bound or issue-specific motions can still operate within relevant limits while maintaining a consistent overarching standard.

Bye-Law 3

OFFICERS AND REPS

Purpose: The purpose of this bye-law is to outline the responsibilities of the representative roles which make up the Executive Committee. The members of the Executive Committee are the officers and faculty representatives.

1. Officers

1.1 Roles

1.1.1 There shall be *up to* six officers whose posts, in accordance with the Articles of Association, fulfil the roles of 'major union office holders'. The current structure is comprised of ~~five~~three roles which shall be titled:

1.1.1.1 President

1.1.1.2 Education Officer

1.1.1.3 Welfare and Liberation Officer

~~1.1.1.4 International and PGR Officer~~

~~1.1.1.5 Activities and Opportunities Officer~~

1.1.2 There shall additionally be campus-based officers to include

~~1.1.2.1 A Cambridge officer (also a major union office holder)~~

~~1.1.2.2 A Chelmsford officer (also a major union office holder)~~

~~1.1.2.3~~1.1.2.3 A Peterborough officer

~~1.1.2.4~~1.1.2.4 A London officer

~~1.1.2.5~~1.1.2.5 A Writtle officer

1.1.3 A Deputy President shall be nominated by the Executive Committee from the full-time officer team. The role of Deputy President shall be to cover the responsibilities of the role of President in their absence. For the avoidance of doubt, this does not include the role of Chair of the Trustee Board.

1.2 Terms of office

1.2.1 The term of office of the officers shall be from the 1 July to the 30 June the following year. ~~The term~~The term of office may be shorter or longer on a transitional basis to coincide with an alteration of the year start or end. There will be a handover period of at least one week.

1.2.2 The officers shall be remunerated in line with their terms and conditions of service.

1.2.3 The officers shall be remunerated on a monthly basis by BACS in accordance with their terms and conditions of employment.

2 Responsibilities

2.1 The duties of all major union office holders are to:

2.1.1 act as an Officer Trustee and member of the Board of Trustees with ultimate responsibility for directing the affairs of the Union

2.2 The responsibilities of the President are to:

- 2.2.1 chair the Executive Committee
- 2.2.2 provide day-to-day support for the officer team, championing accountability and communication;
- 2.2.3 act as the primary spokesperson and figurehead for the Union to the University;
- 2.2.4 Chair the Board of Trustees with line management responsibility for the Chief Executive;
- 2.2.5 represent the Union at the annual National Union of Students National Conference or equivalent of affiliated national associations;
- 2.2.6 lead on significant campaigns and projects, working closely with the Chief Executive and fulfil any other appropriate needs of the Union that are not covered by another officer;
- 2.2.7 act as the Student Governor on the University's Board of Governors and relevant sub- committees; and
- 2.2.8 act as the main point of contact with the National Union of Students.

2.3 The responsibilities of all officers are to:

- 2.3.1 act as a member of the Executive Committee in line with the responsibilities laid out in Bye-Law 6, section 3.1;
- 2.3.2 lead priority campaigns to promote change for the benefit of students and support all campaigns organised by the Union;
- 2.3.3 hold regular meetings with relevant members of the Vice Chancellor's Group and Corporate Management Team and attend other meetings with the University appropriate to the role; and
- 2.3.4 work such hours and in locations required to satisfy the duties of the post to maximise benefit to students.
- 2.3.5 act as the lead representative for an area of student interest;
- 2.3.6 chair regular student feedback forums to gather views, opinions, ideas and feedback;
- 2.3.7 implement ideas and projects to improve the experience of students within their respective area of student interest;
- 2.3.8 lead and support all elected representatives and volunteers within their area of student interest and Union;
- 2.3.9 provide effective representation and prioritise the wider development of representation within the University;
- 2.3.10 prepare for and attend University meetings on which they are a member;

3 Faculty Reps

3.1 There shall be faculty representatives as agreed by the Executive Committee and Trustee Board.

3.2 Terms of office

3.2.1 The term of office for a Faculty Rep shall be from their election in Trimester 1 until 31 August the following year. The term of office may be shorter or longer on a transitional basis to coincide with an alteration of the year start or end.

3.2.2 The Term of Office for a Faculty Rep will be terminated before the next balloting period if they are no longer registered as a student.

3.3 Responsibilities

3.3.1 The responsibilities of all Faculty Reps are to:

3.3.1.1 act as a member of the Executive Committee in line with the responsibilities laid out in Bye-Law 6, section 3.1;

3.3.1.2 support all campaigns organised by the Union;

3.3.1.3 attend and support a regular Faculty Forum to gather views, opinions, ideas and feedback;

3.3.1.4 implement ideas and projects to improve the experience of students within the faculty or faculties;

3.3.1.5 provide effective academic representation;

3.3.1.6 prepare for Faculty and University committees of which they are a member.

4 NUS National Conference Delegates

4.1 There will be an annual election of NUS National Conference Delegates held in accordance with the rules and regulations set out by NUS.

4.2 The sole responsibility of all National Conference Delegates shall be to represent the Union at the annual National Union of Students National Conference.

Bye-Law 4

Elections

1. Returning Officer
 - 1.1 The Returning Officer shall be a member of staff from the National Union of Students.
 - 1.2 The Returning Officer shall:
 - 1.2.1 be responsible for the proper conduct of the elections;
 - 1.2.2 be responsible for interpreting the election regulations;
 - 1.2.3 be responsible for producing and publicising an elections timetable.;
 - 1.2.4 make arrangements to publicise the location of voting stations together with a list of candidates;
 - 1.2.5 ensure that provision is made for all members of the Union to vote;
 - 1.2.6 rule on any contravention of the election regulations
 - 1.2.7 recommend the disqualification of candidates from an election for contravention of the Articles of Association or the Education Act 1994; and
 - 1.2.8 undertake any duties necessary to ensure the fair and proper conduct of the election process.
2. Deputy Returning Officer
 - 2.1 There shall be a Deputy Returning Officer who shall be the Chief Executive or nominee.
 - 2.2 The Deputy Returning Officer shall be responsible for the following:
 - 2.2.1 assisting the Returning Officer in the execution of their duties; and
 - 2.2.2 acting in the absence of the Returning Officer.
3. Timing of elections
 - 3.1 The election of officers shall take place in the second trimester prior to the Easter holiday.
 - 3.2 The election of the Faculty Reps shall take place in the first trimester.
 - 3.3 There will be an annual election of NUS National Conference Delegates held in accordance with the rules and regulations set out by NUS.
 - 3.4 The dates of all elections, related timetables and a copy of the Election regulations shall be posted on the Union website & notice boards at least 18 University working days prior to the first day of balloting.
4. Eligibility & Nominations
 - 4.1 Any student member of the Union, as defined in Article 9 of the Articles of Association is eligible to stand for election.

- 4.2 For elections to Faculty Rep positions, which are specified by campus and faculty, all members normally studying at the specified campus and within the specified faculty are eligible to stand.
- 4.3 For election to campus-based officer positions, all members normally studying at that campus are eligible to stand.
- 4.4 Candidates wishing to stand are required to complete a nomination form.
- 4.5 Candidates may not stand for more than one elected position, with the exception of standing additionally for National Conference Delegate.

5. Manifestos

- 5.1 Candidates for all Executive Committee positions must produce a manifesto.
- 5.2 The manifesto shall be a minimum of 10 words submitted online and a photograph must be provided.
- 5.3 The Students' Union has the right to reproduce the manifesto but may not alter the content or layout in any way. The Students' Union reserves the right not to publish a manifesto that contains defamatory material or material that contravenes the Union's Equal Opportunities Policy or contravenes the law. The Returning Officer (or nominee) will decide if manifesto material is defamatory or contravenes the Union's Equal Opportunities Policy and their decision is final.
- 5.4 Manifestos will be provided unabridged, with any spelling or grammatical mistakes left uncorrected by the Students' Union.
- 5.5 Once submitted, all manifestos shall be checked to ensure compliance with the Students' Union Policies or Articles and these bye-laws. If the DRO nominee has any issues with the content of the manifesto, the candidate shall be given the opportunity to resubmit the manifesto.
- 5.6 The Returning Officer, or their Deputy, shall be responsible for the oversight and fair running of any formal hustings/candidate question times.
- 5.7 Candidates will receive copies of the elections regulations to which they must adhere before balloting starts.

6. Balloting

- 6.1 Balloting shall be held over a period of five University working days, concluding on the fifth day and will be conducted through an online ballot
- ~~6.2~~ All members of the Union may vote for any officer position defined as a major union office holder in Bye-Law 3: Officers & Reps.
- ~~6.26.3~~ Voting for campus officer posts that are not major union office holders will be restricted to members

normally studying at the campus.

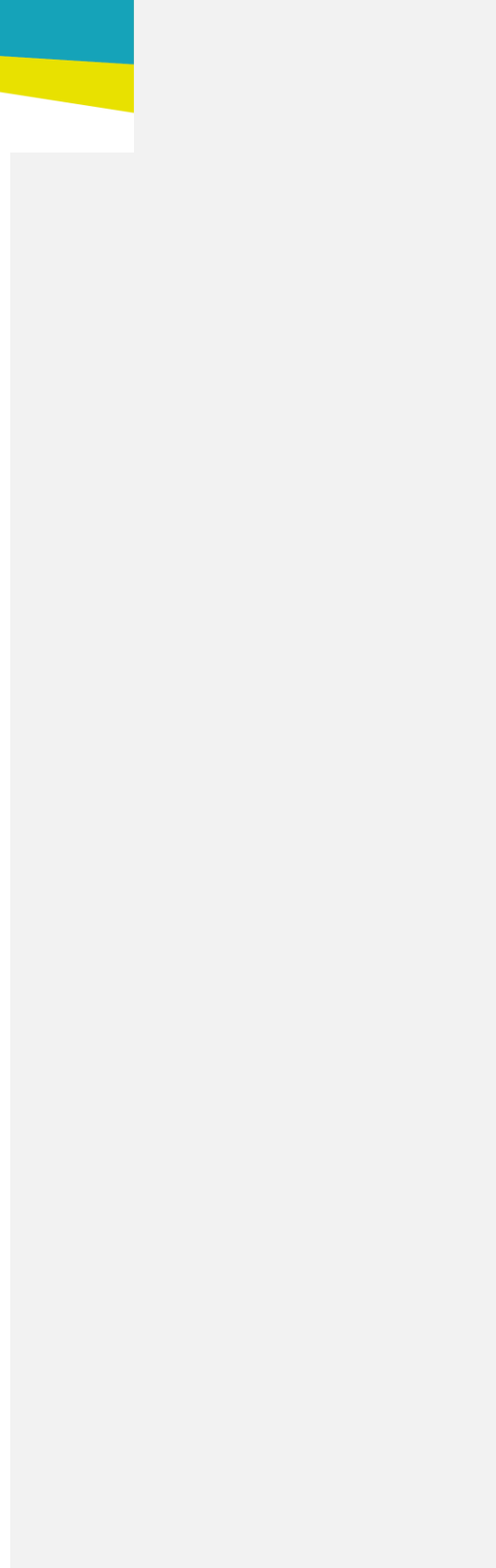
- 6-36.4 Voting for Faculty Rep posts will be restricted to members normally studying at the campus and within the faculty relevant to the post.
- 6-46.5 Ballots shall bear the name of each candidate and the position being contested and a re-open nominations option.
- 6-56.6 The elections shall be held in accordance with the single transferable vote system or alternative transferable vote system as applicable, as specified in the Electoral Reform Society publication "How to Conduct an Election by Single Transferable Vote" and shall be the adopted voting system.
- 6-66.7 The returning officer will be responsible for the oversight and running of any formal or informal hustings
 - 7. Expenses
 - 7.1 Candidates' campaign budgets and rates for photocopying will be publicised in advance of the elections. Provision will be made for the appropriate use of Union facilities. Expenditure for any election materials will be reimbursed on production of receipts, provided that the expenses limit is not breached.
 - 7.2 If anyone is found to be providing false information on expenditure this is a breach of election regulations and the candidate, at the discretion of the Returning Officer, could be disqualified from the election.
- 8. Media
 - 8.1 The Union may produce a manifesto document on behalf of all candidates, at no cost to the candidates.
 - 8.2 Candidates may use any election material they wish, as long as it conforms to the election regulations.
 - 8.3 Material produced on behalf of the candidate must not be of a defamatory nature and may not mention any other candidates in any other Students' Union election unless they are part of an official slate. It must conform to the Students' Union Equal Opportunities policy and to the law.
- 9. Bye-Elections
 - 9.1 A Bye-Election may be called by the Returning Officer following if at any time there is a vacancy for an elected position.
 - 9.2 Bye-Elections shall be overseen by the Returning Officer, or their delegate, in the same way as a normal election.
- 10. The Count
 - 10.1 The count shall be conducted by the Returning Officer, or nominee.
 - 10.2 Each candidate shall have the right to send a representative to attend the count.
 - 10.3 The count shall take place in a closed area.

- 10.4 The count shall begin as soon as is practical after the close of balloting.
- 10.5 The Returning Officer, or nominee, will witness the online votes being counted.

- 11. Declaration of Results
- 11.1 The declaration of the results of a Union election shall be made at the completion of the count and posted on the Union website.

- 12. Disputes
- 12.1 Any complaints must be received by the Returning Officer, or their nominee, before the count starts.
- 12.2 Any complaint received must be in writing and clearly state which regulation has been broken, by whom and supply any evidence that they have in their possession. The complainant must provide their full name and contact details.
- 12.3 Any complaint regarding the count must be received within five University working days of the count being published.
- 12.4 In the event of the Deputy Returning Officer receiving a complaint, they shall investigate the complaint and any evidence accompanying it.
- 12.5 The Deputy Returning Officer will make a decision based on the investigation and evidence provided to them.
- 12.6 If the respondent is dissatisfied with the decision they may appeal to the Returning Officer in writing no later than 48 hours after the decision was made, including any additional evidence and the outcome sought. The Returning Officer will investigate the appeal and make a decision which shall be final, within 2 days of the appeal being lodged under normal circumstances.
- 12.7 At the end of the elections period the Returning Officer will compile a report of the conduct of the elections.

- 13. Conduct
- 13.1 All members of the Union shall act in the interests of a fair election.
- 13.2 All candidates and their campaigners shall act in accordance with the Election Regulations including any additional rules imposed by the Returning Officer.
- 13.3 Candidates are responsible for their campaign and the conduct of their campaigners.
- 13.4 Any candidates found to be in breach of any of the Regulations shall, at the discretion of the Returning Officer, be disqualified from the election.
- 13.5 All candidates and their supporters shall abide by the Equal Opportunities policy at all times during the election.
- 13.6 All Union staff and Union members are bound by the Staff/Student Protocol in relation to elections.



Bye-Law 2

SETTING THE DIRECTION

Purpose: This Bye Law explains the ways in which student members can set the direction of their union by attending Student Members Meeting, submitting ideas for discussion, taking part in referenda and holding the officers who implement the policy to account.

1. How policy can be set
 - 1.1 By the Trustee Board as outlined in the Articles. This shall normally be concerned with the administration and governance of the organisation.
 - 1.2 A Student Members Meeting as outlined in section 2 below.
 - 1.3 A referendum as outlined in the Articles and section 6 below
2. Student Members Meeting
 - 2.1 The purpose of a Student Members Meeting shall be:
 - 2.1.1 To hold the Executive Committee accountable for their work
 - 2.1.2 Review the work of the Executive Committee
 - 2.1.3 To set policy which outlines a representative or political direction for the Union subject to Article 28.3. All policy must be approved by a vote of a simple majority of members voting on the meeting's proceedings. Passed policy will lapse after 3 years, unless otherwise specified.
 - 2.1.4 Monitor the progress of policy which has previously been approved
 - 2.1.5 Receive announcements from the Executive Committee
 - 2.1.6 On an annual basis to receive the Annual Accounts of the Union and approve a list of organisations to which the Union is affiliated.
 - 2.2 Accountability of the Executive Committee shall take place before the setting of policy.
3. Administrative procedures for a Student Members Meeting
 - 3.1 The meetings shall be Chaired by the CEO of the Students' Union or their nominee.
 - 3.2 There shall be at least one Student Members Meetings in each academic year.
 - 3.3 Meetings may be called by The Trustee Board and the Executive Committee.
 - 3.4 At least 14 days' notice will be given for meetings except where they present the annual accounts and the list of affiliated organisations where at least 21 days' notice will be given.
 - 3.5 Notice of Student Members Meetings shall include the time and place of the meeting and the policies and papers for discussion.
 - 3.6 All Executive Committee Members shall be expected to attend Student Members Meetings.

3.7 All reasonable attempts will be made to schedule meetings to maximise participation and technology and other means will be used where possible to ensure involvement across multiple sites.

4. Submission of policy

4.1.1 Policy proposals may be submitted by any student member, Officer or Trustee.

4.1.2 Policy proposals will be made available to student members online at angliastudent.com.

4.1.3 Voting for policy will take place online at angliastudent.com for a minimum of 48 hours.

4.1.4 The minimum quorum of Student Members voting on a policy for it to be implemented will be 50.

4.2 Proposed changes to the Articles from the Trustee Board will be made available for consultation for not less than one month and be open to proposals for change by any student member.

5. Accountability of the Executive Committee

5.1 At the last Student Members Meeting of each academic year, the meeting may receive a procedure for accountability of elected representatives for the next year.

5.2 This procedure will:

5.2.1 Allow the Executive Committee to outline their work in a way that is widely published to student members both reporting on what has been done since the last Student Members Meeting and outlining future work.

5.2.2 Allow for student members to submit questions to the Executive Committee and to receive responses with an option for them to be published publicly at the request of the student member.

5.2.3 Allow for student members to:

5.2.3.1 Accept the report of the Executive Committee Member

5.2.3.2 Ask for a section of the report to be changed or the direction of work altered.

5.2.3.3 Censure an Executive Committee Member for not fulfilling the work of the Student Members without good reason.

5.2.3.4 Approve a motion of no-confidence in an Executive Committee Member as outlined in Article 26.2

5.3 Should the Student Members Meeting reject the proposal the current arrangements for submission of policy ideas will remain. The proposal shall be made widely available to student members.

5.4 For the avoidance of doubt the accountability of Union staff is not the property of the Student Members and should be directed through the Trustee Board.

6. Referenda

- 6.1 A Referendum shall be held to:
 - 6.1.1 Consider a motion of no confidence in a Trustee or Executive Committee Member triggered by a Secure Petition signed or agreed to by at least 3% of the Student Members in accordance with Article 26 of the Articles of Association.
 - 6.1.2 Consider a Policy Idea, triggered by a simple majority vote of the Trustee Board or triggered by a Secure Petition signed or agreed to by at least 3% of Student Members
- 6.2 The Trustees shall appoint an independent Returning Officer on an annual basis. They shall not be a member of the Union and they shall be responsible for the conduct, administration and the development and interpretation of the regulations for Referendums.
- 6.3 The Returning Officer may appoint a Deputy Returning Officer to assist them in the organisation of Referendums.
- 6.4 The quorum for a referendum will be set by the Returning Officer but shall not be less than 3% or more than 5%.
- 6.5 The regulations for the Referendum shall be set by the Returning officer but shall include:
 - 6.5.1 A notice period of the referendum of at least 14 days
 - 6.5.2 Provision held by secret ballot outlining the process for voting including how many days it shall be open for.
 - 6.5.3 The date and time where the count will take place and how the result will be publicised.
 - 6.5.4 The procedure for submitting complaints and how they will be dealt with.
- 6.7 There will be an Appeals process concerning the outcome of the referenda and the conduct of the Returning Officer. Appeals should be submitted to the Board of Trustees no later than 3 calendar